

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 11th DAY OF FEBRUARY, 2025**

BE IT REMEMBERED that at 9:00 a.m. on the 11th of February 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag:

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

DECLARE A QUORUM PRESENT:

Present and Voting:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Austin Koos,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4

EXHIBIT

FEB 25 2025

APPROVED /eg

ANNOUNCEMENTS:

PUBLIC COMMENTS - AGENDA ITEMS ONLY

Call to Order by the County Judge, Chad Sims, at 9:03 a.m.

ITEM A.

AUDITOR: Administrative Report given by Becky Haynes. **No action to be taken** submission of financial reports. Exhibit A

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-33

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the line item transfer in the amount of \$122,027.50. Exhibit A-1

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-34

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$1,819,906.40. Exhibit A-2

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-35

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for January 31, 2025. Exhibit A-3

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-36

ITEM #4

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Budget Amendment of \$1,351,898.27. Exhibit A-4

ITEM B.

ROAD AND BRIDGE DEPARTMENT: Administrative Report given by Luke Davis. **No action to be taken-** concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. Exhibit B

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-37

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

RANGE/STEP CHANGES: None

RESIGNATIONS: None

TERMINATIONS: None

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53) 48 (Includes the Road Administrator)

F/T Vacancies: 5

Part Time Employees (4) 4

Part Time Vacancy: 0

Temporary (6) 0
Temp. Vacancies: 6

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Motioned by Comm. Koos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-38

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of the utility applications submitted to the Harrison County Road & Bridge Department as follows.
Exhibit B-2

ETEX Telephone Cooperative	Crockett Cemetery Rd- CR 4735
West Harrison Water Supply Corporation	Muntz Cutoff – CR 3102
West Harrison Water Supply Corporation	Finklea Road- CR 3211
Gum Springs Water Supply Corporation	Etheredge Rd- CR 3426
Etex Telephone Cooperative	Edmondson Rd- CR 4600
Tristate NLA, LLC	Willow Rd- CR 3428
Tristate NLA, LLC	Roy Green Rd- CR 3427
Tristate NLA, LLC	W Country Club Rd- CR 3429
Tristate NLA, LLC	Stan Summers Rd- CR 3506
Tristate NLA, LLC	Willow Rd- CR 3428

ITEM C.

SHERIFF: Administrative report given by BJ Fletcher. **No action to be taken** -concerning statistics reflecting law enforcement activity execution; of civil responsibilities; jail population and location of and turnover in prisoners. Exhibit C

HARRISON COUNTY SHERIFF'S OFFICE ACTIVITY SUMMARY

DATES: 1-8-2025 TO 2-4-2025

Total Calls for Service: 2750 Criminal Reports Taken: 68

Criminal Investigation Assigned Cases: 40

Arrest HCSO: 89 (Figure Includes Deputies & Booking Jailers)

Traffic Citations Issued: 514 Mental: 5

Transport/Warrants Office: 35 Transports

7130 Mileage

Civil Process: Legal Documents Received 174

Served: 43 Personal Service

10 Indictment Precepts served in Jail

18 Tax Postings

12 CCL/DC Postings

1 Harrison Central Appraisal District Tax Sales

Total Served: 84

Juror Notices: 1850

2-4-2025 Jail Population: 264

1-8 to 2-4-25 Contract Inmates

Marion County (0) US Marshall (29) Total: 29

FIRE MARSHALL DIVISION

01/01/2025 TO 01/31/2025

Citations/Warrants:	0
Fire Inspections:	01
Illegal Dumping Cases:	10
Loads:	08
Litter picked up (cubic feet):	4,480
Structure Fires:	07
Complaints:	09
Notice of Violations:	04

Citations:	02
Inspections:	17
Utility Hookups-Upshur Rural Electric:	25
Utility Hookups- Panola- Harrison Electric:	07
Single Family Permits: \$360.00	12 = \$ 4,320.00
Commercial Permit: \$560.00	01 = \$560.00
Multifamily Permit: \$560.00	0 = \$0.00
Subdivision Review: \$50.00	0 = \$50.00
Re-Inspection Fee: ½ of Permit Fee	0 = \$0.00
Total Money Collected:	\$4,880.00

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Motioned by Comm. Ebarb
 Seconded by Comm. Timmins
 All members voting in favor
 Motion carried unanimously (5-0)
 Order #2025-39

ITEM #1

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve for Deputy Richard Koller and K9 Coffee, Deputy Baylee Trice and K9 Pato, Lt. William Jones and K9 Jumper, and Lt. Hilton Poindexter, K9 Supervisor to travel to Titusville, Florida to attend the 2025 NNDDA National Training Conference with approximately all expenses being paid with K9 donations received. Exhibit C-1

ITEM D.
COUNTY CLERK:

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Motioned by Comm. Timmins
 Seconded by Comm. Ebarb
 All members voting in favor
 Motion carried unanimously (5-0)
 Order #2025-40

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the transcribed minutes of Commissioner's Court meeting January 28, 2025. Exhibit D-1

ITEM E.

PURCHASING:

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-41

ITEM #1

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the following bid specifications and authorization of publication for the notice of bidders: Bid #2025-02 term Contract for Pharmaceuticals for Harrison County. Exhibit E-1

ITEM F.

NEW BUSINESS:

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Motioned by Comm. Hatfield
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-42

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the of the Second Contract Renewal Participating Entity Service Agreement for the statewide automated Victim Notification Service (SAVNS) extending the term of original contract to August 31, 2025. Exhibit F-1

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Motioned by Comm. Ebarb
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-43

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County to sponsor an application for Talley WSC for the 2027-2028 Texas Community Development Block grant funding cycle through the Texas Department of Agriculture. Exhibit F-2

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2025-44

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the positional bonds for the Harrison County Tax Assessor Collector's Employees in the amount of \$100,000.00. Exhibit F-3

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Koos to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:40a.m.

ATTEST:

Heather Henigan, County Clerk
Harrison County, Texas

Chad Sims, County Judge
Harrison County, Texas

Minutes approved on: February 25, 2025